



St Vincent Martyr School

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No Child Left Behind Blue Ribbon School 2005, Best Practice Award

Dear Parent / Guardian

On behalf of Saint Vincent Martyr School, we would like to thank you for your gift of volunteering your time to the ministry and blessing of working with our children.

In order to ensure our children are in a safe environment our Diocese requires the following safe environment compliance procedures be followed before our volunteer are allowed to work with children:

- Complete an online background check through Selection.com known as Fastrax
- Read, understand and acknowledge a Pastoral Code of Conduct
- Attend a 3 hour Virtus live training program entitled "Protecting God's Children" within the next 30 days

The process to complete these requirements have been streamlined into one registration interface. Simply go to www.virtusonline.org to begin the registration process and click "FIRST TIME REGISTRANT". It takes less than 10 minutes to complete and we ask that you complete all steps during the process. Please be sure to use your legal name when registering, no nicknames, please.

Step by step registration instructions can be viewed at [Virtus Online Volunteer Instructions](#) if you would like to view prior to beginning the registration process.

Our Safe Environment Policy can be viewed on our [Diocese Web Page](#).

Any questions or concerns please contact me, your Local Youth Protection Coordinator at mmcguire@svmsnj.org or 973-377-1104 x 202

Once again, thank you for your gift and for understanding that the importance of this process is to create a safe environment and Protect God's Children.

Sincerely,

Mary E. McGuire

Local Youth Protection Coordinator